

U.S. Department of Education's 21st Annual National Meeting
on Alcohol and Other Drug Abuse and Violence Prevention in Higher Education



Harvesting Ideas for Safe and Healthy Campuses: *Effective Strategies Built on Research and Practice*



OCTOBER 18-21, 2007 • DOUBLETREE HOTEL & EXECUTIVE MEETING CENTER • OMAHA, NEBRASKA

Volunteering and Mentoring

As you know, prevention efforts rely upon people giving some personal and professional time for the betterment of their community. Within this context, please consider volunteering as a Session Host or Mentor during the U.S. Department of Education's 21st Annual National Meeting on Alcohol and Other Drug Abuse and Violence Prevention in Higher Education.

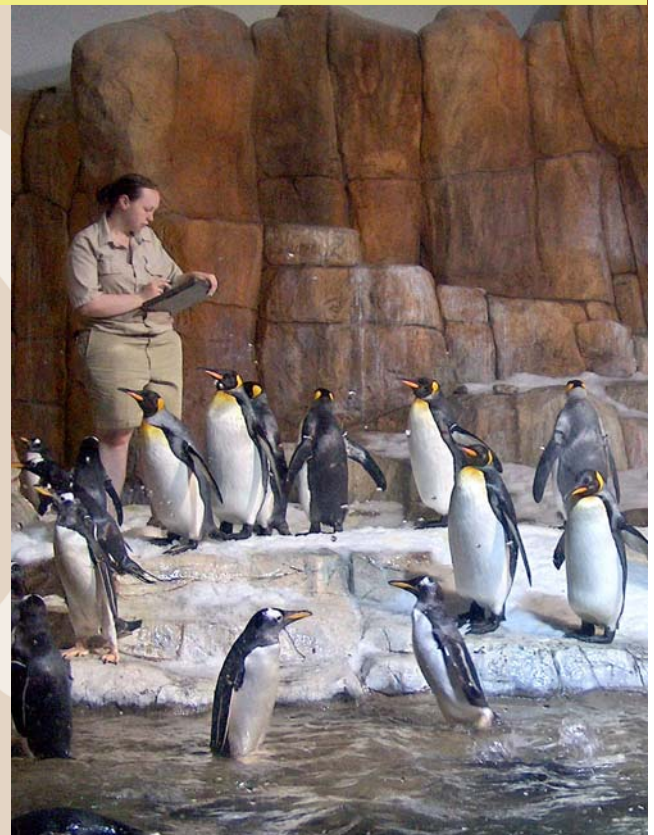
Many of our past and current planning committee members were introduced through the National Meeting's volunteer and mentoring program. When registering for the National Meeting please complete the "Volunteer Opportunities" section of the registration form.

Session Hosts are asked to:

1. Distribute and collect evaluations.
2. Track session attendance and monitor room capacity.
3. Collect a copy of any handouts.
4. Introduce the speaker(s).
5. Remind everyone to turn off cell phones and pagers or set to Etiquette Mode.
6. Keep speaker(s) on time.
7. Notify the registration desk of any AV trouble before or during the session.
8. Notify the hotel staff of any temperature or lighting concerns in the room.
9. Return session envelope to registration desk.

Previous evaluations tell us that nearly half of the National Meeting's attendees are likely attending the meeting for the first time.

We're seeking experienced participants who've attended previous National Meetings who will serve as Mentors to welcome and network with an individual who is attending the National Meeting for the first time.



PENGUINS AT THE HENRY DOORLY ZOO © 2007 Andrew J. Maghielse

For more information, visit the National Meeting Web site: www.higheredcenter.org/natl/2007